

Part-time Housekeeper (45 hours biweekly)

Job Description

Under the direction of the General Manager, and supervision of the Concierge Manager, the Housekeeper is responsible for performing cleaning duties and routines that will provide a pleasant and safe environment to live and work in. This individual provides a high standard of cleaning service according to corporate policies and procedures and current legislative requirements, and has daily interactions with residents. This position requires an individual with the ability to react appropriately to unexpected situations. The Housekeeper assists with the scheduling of services and staff to ensure optimum service levels. Housekeepers also inventory cleaning supplies as required.

Qualifications

- Grade 10 education or equivalent.
- A valid security/police check.
- Excellent communication skills. Must have the ability to speak, read and write English, and to follow oral and written directions. Ability to learn and apply basic skills through on-the-job training.
- Ability to self-regulate and work independently.
- Ability to co-operate with others.
- Maturity and good physical and mental health.
- Must be a competent person as defined by the Occupational Health and Safety Act.*

Working Conditions

- Lifting alone (5-25 lbs typically) as an essential job function
- Pushing/pulling, using wheeled equipment such as carts, trolleys, maximum 50 lbs (5-25 lbs. usual) as an essential job function
- Walking, (with the possibility of some upstairs walking), standing, and bending with regular frequency, as an essential job function
- Must be able to concentrate in an environment that provides constant interruption and change

Apply In Writing To:
Michael Pitruniak, Concierge
c/o Ravines Seniors Suites and Retirement Residence

OR

Text at 613-809-1495
Please identify what you are texting about. Because I can't read minds...not yet, at least!

Experience

Housekeeping: 5 years (Preferred)
Location: Nepean, Ottawa (Preferred)